



# Assam Rajiv Gandhi University of Cooperative Management

(A Govt. of Assam University)

Recognised by UGC and member of Association of Indian Universities

Basic Tinali, Gadadhar Nagar, Joysagar, Sivasagar

Email: [info.argucom@gmail.com](mailto:info.argucom@gmail.com)



No.:RUCM/Admin/EC 1/2012/Part V/

Dated 30<sup>th</sup> November 2022

**Minutes of the 40<sup>th</sup> Executive Council meeting held on 29<sup>th</sup> November, 2022, Tuesday at 11:30 a.m. at Tezpur University Guest House, Guwahati**

### Members Present

1. Prof. Debabrata Das, Vice Chancellor- Chairperson
2. Prof. J.P. Verma, Member (Chancellor's Nominee)
3. Mr. Prabir Kr. Das, Member (Chancellor's Nominee)
4. Dr. Mridusmita Das, Member

### Members Absent

1. Prof. Bhaskar Kr. Chakraborty, Member (Court's Nominee) – (sought for leave of absence with communication via mobile dated 28/11/2022 due to demise of family member)
2. Shri. Rituraj Bora, RCS, Member (Ex-Officio Member)
3. Ms. Geeta Sharma, ACS, Member (Govt. Nominee)
4. Shri. Durlov Bora, Registrar, ARGUCOM – Member Secretary

The Vice Chancellor and the Chairperson of the EC welcomed the members present in person at the Tezpur University Guest House, Guwahati. The Chairperson started the session with a positive message by appraising the house about the organizing of the first Convocation of the University to be held on 28<sup>th</sup> December 2022. The Executive Council Meeting was held after the Finance Committee Meeting. Therefore, Prof. Amrit Pal Singh, Member of the Finance Committee was also present in the EC meeting as a special invitee.

The Chairperson then called the meeting into order and invited Registrar (i/c) cum the Dean (i/c) to present the agenda items of the 40<sup>th</sup> Meeting of Executive Council. Each agenda of the meeting was discussed in detail, resolutions were taken as follows:

Item no.	Agenda Item	Resolution no.	Resolutions/Decision Taken
1.	Confirmation of the resolutions and ATR of 39 <sup>th</sup> Executive Council Meeting held on 29 <sup>th</sup> September, 2022, Thursday, at		Confirmed

1 | Minutes/ 40 / EC

Registrar (Admin. i/c)  
Assam Rajiv Gandhi University  
Cooperative Management, Sivasagar

Date: 29.11.2022  
Vice Chancellor  
Assam Rajiv Gandhi University  
of Cooperative Management  
(ARGUCOM)  
Sivasagar, Assam - 785665

	Conference Hall, Assam Rajiv Gandhi University, Sivasagar and also in the online mode. (Enclosed in Annexure 1)		
2.	<p>The Vice Chancellor appraised the Council that a process of establishing a new University named Sivasagar University is going on at the Government level. In place of the University's proposal for Act amendment submitted earlier, Government has moved with a proposal to merge ARGUCOM with the proposed University. As informed by the Government to the Vice Chancellor, a process of merger of ARGUCOM with the new University has already started and a Committee to formulate the modalities has been constituted where the Vice Chancellor of ARGUCOM is also a member.</p>	1/40	The Committee has noted with suggestions that appropriate steps to be taken to see that existing leadership, teachers & officers are accommodated in the new merged entity without losing present benefits & privileges.
3.	<p>Repealing of the existing PhD Regulation, 2021 and adoption of the new PhD Regulation 2022 (Enclosed in Annexure 2)</p> <p>In view of the guidelines as mentioned in the "Provisions of UGC (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022" and for quality monitoring of the PhD research work by the PhD scholars, there is a need of repealing of the existing PhD Regulation, 2021. Therefore, a new PhD regulation 2022 has been prepared and the same need to be adopted w.e.f January 2023</p> <p>The matter was placed in the 72<sup>nd</sup> meeting of Academic council for approval and the Committee has accepted the regulation, subject to the ratification by EC.</p>	2/40	The Committee has approved the new PhD Regulation 2022 and its adoption w.e.f 1 <sup>st</sup> January 2023

<p>4.</p>	<p><b>Implementation of NEP (Enclosed in Annexure 3)</b></p> <p>As per the decisions at the Vice Chancellor's Conference organized jointly by the Higher Education Department &amp; Office of the Hon'ble Governor on 08/09/2022 &amp; subsequent declaration by the Hon'ble Chief Minister to implement the NEP in the State of Assam from 2023-24, the University needs to discuss &amp; take resolution on certain important issues as identified by Hon'ble Education Minister vide his letter no. MIN/EDN/TA(P)/I&amp;TFC (L&amp;M)/11/2022/30 dated Dispur the 11<sup>th</sup> November, 2022.</p> <p>The following issues need to be approved through resolutions of EC &amp; AC in relation to implementation of NEP in the University curriculum. The issues are:</p> <ul style="list-style-type: none"> <li>a) Common Entrance Test (CET) for all Higher Educational institute</li> <li>b) Proposed UG &amp; PG model to be passed in the respective statutory bodies, i.e., Executive Council, Board of Studies &amp; Academic Council of the University by December 2022</li> <li>c) Decentralized syllabus framing along with Universities and Colleges</li> <li>d) Introduction of MOOC courses.</li> </ul> <p>The matter was placed in the 72<sup>nd</sup> meeting of Academic Council for discussion &amp; necessary approval. The Committee approved the issues mentioned above and has decided to start the UG programme from 2023-2024 subject to development of infrastructure and human resource</p>	<p>3/40</p>	<p><b>The Committee has approved the implementation of NEP by 2023 in principle subject to guidelines of UGC &amp; State Government</b></p>
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	<p>by the Government. Proposals to be submitted to the Govt in this regard. The proposed UG Courses are; Bachelor in Business Studies, BSc in Data Science &amp; Analytics and BA in Liberal Arts. The Committee advised the three Schools to design a detailed structure &amp; syllabus of the proposed UG programmes &amp; submit in the next AC through BOS where help from external experts with knowledge of NEP, may be taken.</p> <p>Now, the matter is placed in EC for discussion &amp; approval.</p>		
5.	<p><b>Constitution of the Examination Committee of the University (Enclosed in Annexure 4)</b></p> <p>An Examination Committee has been formed for framing and implementation of policies of the examinations of the University. The members of the Committee are:</p> <ol style="list-style-type: none"> <li>Vice Chancellor – Chairperson</li> <li>Controller of Examination – Member Secretary</li> <li>Dean – Member</li> <li>All HODs – Member</li> </ol> <p>Matter was placed in 72<sup>nd</sup> meeting of Academic Council for approval and the Committee has approved subject to ratification in the EC.</p> <p>Now, the matter is placed in EC for approval.</p>	4/40	<b>The Committee has approved the Examination Committee</b>
6.	<p><b>Approval for organizing the first Convocation of ARGUCOM on 28/12/2022 (Enclosed in Annexure 5 &amp; 6)</b></p> <p>The First Convocation of ARGUCOM is proposed to be held on 28/12/2022 at the permanent campus of the University. The total no. of pass out students' eligible</p>	5/40	<b>The Committee has expressed satisfaction over the maiden Convocation of the University and has approved the organization of the first Convocation of ARGUCOM on 28/12/2022 with recommendation by the Finance Committee</b>

	<p>students are 178 in numbers. However, once the Compartmental examination is over, the number of students may increase to few more numbers. It can only be determined once; the results of the Compartmental exam are declared.</p> <p>Matter was placed in 72<sup>nd</sup> meeting of Academic Council for approval. The Committee has approved the Convocation.</p> <p>For organizing the first Convocation of ARGUCOM, the budget provision for the Convocation as decided in the Finance Committee is Rs. 8,02,000/- only.</p> <p>Therefore, the matter is placed in EC for discussion &amp; approval.</p>		
7.	<p><b>Approval of the stipend amount for Full Time PhD Scholar:</b></p> <p>As per Clause 14 of the PhD Regulations of ARGUCOM, 2022, Full time PhD scholars will come regularly to the department/School for their research work. After provisional registration, such scholars will have to contribute in the concerned department/School for teaching &amp; other academic activities. Therefore, a stipend amount needs to be approved for the Full time PhD Scholars to be selected subject to suitability</p> <p>Matter was placed in 72<sup>nd</sup> meeting of Academic Council for approval and the Committee has decided an amount of Rs. 6000/- per month for such scholars.</p> <p>Now, the matter is placed in EC for approval.</p>	6/40	<p>The Committee has approved the stipend amount in principle.</p> <p>Detailed financial provisioning should be submitted academic year wise through Finance Committee and to be reflected in the budget.</p>
8.	<p><b>Approval for utilizing the existing stock of Secured Paper of Pass</b></p>	7/40	<p>The Committee has approved the use of the old logo in case of examination related</p>

	<p><b>Certificate in the First Convocation:</b></p> <p>As per vide resolution no. 4/19 of the 19<sup>th</sup> EC Meeting dated 29/02/2018, 'a modified form of logo has been considered for adoption'. The modified logo has been in use in all sorts of internal/external correspondence &amp; communications since then. However, for issuing Pass Certificates &amp; Marksheets, the Examination Cell has been using the Secured paper from the existing stock with the original logo. It is because, there is no other resolution/regulation to discontinue the original logo as well as destroy the stationary of Pass certificate and Marksheet.</p> <p>There is an existing stock of around 2300 no.s of Secured papers with the original print of University's Logo. Therefore, for the 1<sup>st</sup> Convocation, the stock of existing Secured Paper of Pass Certificate may be used.</p> <p>Matter was placed in 72<sup>nd</sup> meeting of Academic Council for approval and the Committee has approved it subject to discussion and approval in the EC.</p> <p>Now, the matter is placed in EC for approval.</p>		<p>matters till 2022-23 batch. However, from 2023-24, new logo to be used in every aspect related to the University</p>
<p>9.</p>	<p><b>Appointment of 2 no.s of Faculty Associate in the School of Innovation &amp; technology: (Enclosed in Annexure 7)</b></p> <p>Shri. Ankur Mahanta and Mrs. Rituparna Borah has been appointed as Faculty Associate in the School of Innovation &amp; Technology w.e.f 1<sup>st</sup> November 2022.</p>	<p>8/40</p>	<p>The Committee has approved the matter</p>

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30/11/22

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	Matter is placed in EC for ratification		
10.	<p><b>Ratification of Dearness Allowance to the employees of Sanctioned posts: (Enclosed in Annexure 8)</b></p> <p>In line with other Govt. of Assam employees, Dearness allowance of the employees of the University has been increased from 34% to 38% w.e.f July 2022. Govt. of Assam's Office Memorandum is attached.</p> <p>Matter is placed in EC for ratification</p>	9/40	The Committee has approved the matter
11.	<p><b>Salary &amp; Non-Salary Budget of the University for the FY 2023-2024: (Enclosed in Annexure 9)</b></p> <p><b>a. Salary Budget:</b> As required by DHE, Salary Budget of the University for the FY 2023-2024 for an amount of Rs. 1,55,23,540/-, has been submitted to DHE against sanctioned posts. Budget has been placed in Finance Committee for ratification. The Committee has ratified the mentioned amount. The Salary Budget is put up for appraisal in EC</p> <p><b>b. Non-Salary Budget:</b> Non-Salary Budget for the FY 2023-24 has been drafted for an amount of Rs. 2,39,40,682/- and placed in the Finance Committee for discussion and approval for further submission to Govt. of Assam through DHE. The Committee has approved the mentioned amount The Non-Salary Budget has been placed in EC for further approval</p>	10/40	<p>a. The Committee has noted the Salary Budget for the FY 2023-2024</p> <p>b. The Committee has approved the Non-Salary Budget for the FY 2023-2024</p>

<p>12.</p>	<p><b>Proposal of a Laptop and Mobile Phone for Hon'ble Vice Chancellor: (Enclosed in Annexure 10)</b></p> <p>As per the Assam Rajiv Gandhi University Act, under Section 4.2 named as Vice Chancellor, sub section 2 named as Emoluments and Other Conditions of Service, the Vice Chancellor is entitled to "Other benefits like LL-Phone at residence/mobile/laptop, etc as approved by EC" under clause 2.8</p> <p>It is proposed that a maximum amount of Rs. 1,00,000/- for purchasing a Laptop and Rs. 90,000/- for a Mobile Phone or on actuals, is proposed for the use of Hon'ble Vice Chancellor, Prof. Debabrata Das. Quotation from Reliance Digital is attached for reference.</p> <p>Matter is placed in EC for approval.</p>	<p>11/40</p>	<p>The Committee has approved the proposal for purchasing of a Laptop and Mobile Phone for Hon'ble Vice Chancellor as proposed</p>
<p>13.</p>	<p><b>Any other matter</b></p>		
	<p><b>12.1 A Proposal for Construction of Boundary Wall &amp; Earth filling in the permanent campus</b></p> <p>The matter has been placed in the Finance Committee, and the Committee suggested to prepare a Financial Proposal in consultation with PWD (Building), for construction of Boundary Wall &amp; Earth filling (For 1 sector initially) as early as possible and submit to the Govt. Of Assam separately. A consultant (Civil Engineer) may be engaged on consultancy fee basis, if needed.</p> <p>The matter is placed in EC for discussion &amp; approval</p>	<p>12.1/40</p>	<p>The Committee has approved the suggestion of the Finance Committee</p>
	<p><b>13.2 Matter related to existing Registrar (Admin) of the University</b></p>	<p>12.2/40</p>	<p>EC has noted that the Registrar of the University is absent in the EC meeting</p>

*[Handwritten signature]*  
 29/11/22



dated 29/11/2022. EC has expressed concern over the fact that Shri. Durlov Bora, Deputy Registrar of Cooperative Societies (DRCS), who is in additional charge as Registrar (Admin) in charge, ARGUCOM, remains physically absent in most of the meetings and the EC Agendas of the meetings are usually presented by Dean (i/c).

EC also came to know from the Hon'ble Vice Chancellor that his administrative support is also minimal. He remains absent from the office in the University, which adversely affects the functioning of the University. In spite of several verbal & written communication from the Vice Chancellor, his services have not been available as desired for such a key position.

The EC is of the opinion that the University's performance will be adversely affected specially when the Convocation is approaching. EC also felt that there is an urgent need for appointing a full time Registrar.

Therefore, as a special decision in exercise of the power given to EC vide Sec. 31 (vi) of the Act of the University, the EC has decided that, Shri. Durlov Bora, is relieved as Registrar (Admin) Additional charge, of ARGUCOM with immediate effect. As an alternate arrangement, Dr. Rashida Tahira Noorain,

			<p>being the senior most faculty member is given the additional responsibility of Registrar (i/c) until further order.</p> <p>The Vice Chancellor may appraise the Government accordingly.</p>
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As there was no other item to discuss, the meeting ended with vote of thanks to the chair.

  
**Dr. Mridusmita Das**  
 Dean (i/c) cum Registrar (i/c).  
 ARGUCOM

  
**Prof. Debabrata Das**  
 Vice Chancellor  
 ARGUCOM

No.:RUCM/Admin/EC 1/2012/Part V/

Dated 30<sup>th</sup> November 2022

Copy to:-

1. **Commissioner & Secy, Hon'ble Governor of Assam cum Chancellor of Assam Rajiv Gandhi University of Cooperative Management (ARGUCOM)**, for information.
2. **Prof. J.P. Verma, Vice Chancellor of Sri Sri Aniruddhadeva Sports University, Chabua, Dibrugarh Dist. Assam**, for information
3. **Mr. Prabir Kr. Das**, Former Director, Software Technology Park of India (STPI), Guwahati, for information
4. **Prof. Bhaskar Kr. Chakraborty**, Professor (Retd.), Dept. Of Law, Gauhati University, for information
5. **Shri. Rituraj Bora**, Secy Cooperation, Registrar of Cooperative Societies (i/c), Khanapara, Guwahati, for information
6. **Ms. Geeta Sharma**, ACS, Deputy Secy to the Govt. of Assam, Dept. Of Cooperation, for information
7. **Dr. Mridusmita Das**, Dean (i/c), ARGUCOM, for information
8. **Finance & Accounts Officer**, Assam Rajiv Gandhi University of Cooperative Management (ARGUCOM), for information
9. **OSD to Vice-Chancellor**, Assam Rajiv Gandhi University of Cooperative Management (ARGUCOM), for information.
10. Office File
11. Guard file



Dr. Mridusmita Das

Dean (i/c), ARGUCOM